

**Town of Kennebunkport – Fiscal Year 2016**  
**March 12, 2015 Joint Meeting Minutes - Presentation of Department Capital Requests**

In attendance:

Laurie Smith, Jennifer Lord, April Dufoe, Werner Gilliam, Allan Moir, Michael Claus, Craig Sanford, Carol Cook  
Selectmen – Allen Daggett, Edward Hutchins, Stuart Barwise, Sheila Matthews-Bull, Patrick Briggs  
Budget Board – Barbara Barwise, David Betses, Douglas Dicey, Dawn Morse, David James, Kathryn Leffler, Chris Perry, Michelle Powell

Fire, Police and Public Works vehicles on display

Laurie Smith reviewed Capital Outlay

- Slight increase in expenditures, 2% or \$26,000
- The town is maintaining a \$1.3 million level
- A five year capital plan was prepared in autumn 2014

Fiscal Year 2016 Requests:

1. Administration

A. Equipment

\$7,500 mostly for IT related needs; consultant has been analyzing set up/systems and has found upgrades to be needed in order to make the most of the capabilities coupled with new software and hardware to safeguard the upgrades

B. Historical Preservation

\$0 for preservation of records; yearly project being chipped away at; amount covers four assessing books, starting with 1940 this year; documents are not digitized, but rather picked up by company, de-acidified, coated in Mylar, and rebound

C. Building Improvements at Town Office

Last year's funds (\$20,000) have been so far put towards new interior doors and an energy audit; insulation proposals are being reviewed to alleviate heat loss and ice dam issues; trim repair and window replacement are also planned; may go a little over budget with the remaining items

Wright-Pierce prepared goals for future improvements including a new boiler control system, expansion of office space into a portion of garage, add space for document handling and storage, create a larger meeting room, provide security for HR, create a climate controlled environment. A budget of \$380,000-\$400,000 was recommended.

In answer to questions posed:

- There is no mold currently in the archive area
- There has been no recent radon test

Concerns were voiced about:

- Issues with air quality in a climate controlled environment
- Efforts to digitize records balanced with constant technological advances.

2. Police

Requesting one new cruiser, Dodge Charger, to replace one with actual mileage expected to be around 120,000, but likely closer to 153,000 miles when idle hours are calculated

3. Communications

Continue to put funds aside for future renovations at the PD

Increase in need for security and privacy, especially for those seeking assistance

Visits were made to other towns' spaces for research and ideas to compile a plan for the desired renovations here

With the requested \$100,000, the reserve funds will be close to \$300,000, total cost is expected to be closer to \$600,000

Many felt it is time to push forward with this as soon as possible, perhaps starting with a short term plan sooner than later using the current funds

4. Fire

Last year's training proved the current hydraulics to be outdated and inadequate, particularly as NFPA has now documented standards

Three year plan to upgrade cutter, spreader and pump

PPE is replaced as needed; used equipment is used during classes and often ruined when classes are complete, try to purchase new equipment for class graduates partly due to necessity but also as a thank you

Replace portable radios, pagers due to general wear and tear

Purchase additional 11-12 air bottles, currently have a 15 year life, yearly expense to rotate out older ones

Replace heater at Wildes District, same age as building and failing

With requested funds added to reserve, renovations can commence at Village Fire

New "pumper" expected to replace Engine 33 (intended) or Ladder 4 (should it not pass inspection)

5. Highway

Current sweeper requires three person crew, new only one, but pushed out a year due to other budgetary needs

Fuel pumps are 20 years old and difficult or impossible to get replacement parts for

New 5 ton truck to allow Truck 8 to be used for summer season only, unless needed as a backup in winter, Truck 8 currently only plows five miles at Goose Rocks, new 5 ton could do additional mileage and shorten other routes

6. Road and Sidewalk Improvement

DOT delayed funds this year but will give \$300,000 in January 2016

Complete North Street, start Mills Road and get as far as possible with shoulder widening expected to have to switch back and forth due some houses' proximity to the road, meetings to occur with property owners

Sidewalk to ball field is desired, raised sidewalk is preferred if drainage allows, beyond ball field widened road less for walking traffic and more for bicyclists

Wildes District is in five year plan, no state funding or would perhaps be on the short list, meetings with property owners will start soon

Overlay is planned for Langsford Road, Ward Road and Summit Road, in coordination with KK&WWD, as well as Maplevue Avenue (determined to be public) and Goose Rocks Road where base treatment may need to be considered in the future

Reconstruction of Ocean Avenue to be done ½ in 2015, ½ in 2016 in coordination with KK&WWD

Question as to the plan to implement the 2019 "Special Projects" for Pier Road and Ocean Avenue, bond money is expected to be used

Question, apparently asked with regularity, regarding the desire to remove the flashing yellow light at the North and Main Street crossing, this, however, is not a capital item

Recreation

Replacement of passenger van and Rotary Park playground equipment

8. Piers

Increase from \$50,000 to \$100,000 for repairs to Government Wharf and Cape Porpoise Pier

\$250,000 to come from Small Harbors in January 2016

With current request, reserve funds, and Small Harbors funds, total will be \$600,000

9. Debt Service

Two sewer bonds, road reconstruction bond

Interest and principal declining

Small debt compared to budget and valuation

Lose two next year, two more in 2018